

## Online password reset function

In order to improve the usability of the current SEDI system, as of June 12<sup>th</sup> 2015, an online password reset function will be available to all SEDI users.

Should you forget your password, you will be able to select the "Forgot Your Password" link from the SEDI homepage. An email will be sent with a link to reset your password upon successfully answering your confidential question provided on your user profile.

To take advantage of this new online password reset feature, users are encouraged to update their information and provide a **personal email address**. Select "Your user information" in the top navigation bar once you have logged in. You can then select "Amend your user information" in the left navigation bar to add or change your email address.

Users should avoid generic email addresses (e.g. "info@abc.ca") as the password reset link would be accessible to multiple parties.